Library Orientation – Secondary Schools

When:
September – October

Who:
Ideally every student should go through an orientation. I would start with 7th grade in JH and 9th or 10th grade in HS.

What:
• Introduce the librarian.
• Familiarize both students and faculty with the media center. Show the materials, electronic resources, technology, and services that are available and how to locate or access them.
• Demonstrate how to use the library catalog. (Destiny/Destiny Quest)
• Review library hours, policies and procedures.
• Encourage use of the media center.
• Introduce new titles.
• Introduce reading programs or promotions.
• Introduce OverDrive to students.
  o I will get you a list of new titles on OverDrive.
  o Access Overdrive at http://granite.lib.overdrive.com
  o Resources available at http://granitemedia.org/overdrive and http://partners.overdrive.com/marketing-outreach/schools/
• Introduce the Granite Book Awards.
  o I have bookmarks and posters for your schools.
  o Access and resources found at http://granitemedia.org/gba
• Introduce Canvas.
  o Access Canvas at http://graniteschools.instructure.com
  o Resources available at http://guides.instructure.com/
• Introduce Safari Montage.
  o Access Safari Montage at http://safari.graniteschools.org
  o Resources also available at http://granitemedia.org/safari
• Introduce Pioneer – Utah’s Online Library (http://pioneer.uen.org/k12)

Ideas for Orientations:


8/7/2013