

Cataloging Standards for Fiction Series

Young people are very interested in series, and they have become nearly ubiquitous in Children's and YA Literature. To aid our students in finding and reading series, correct series information should be easily found in Destiny search results. Below is an example of how a series should appear in Destiny search results when it is cataloged according to our new district standards.

	Origami Yoda. Book 1, The strange case of Origami Yoda Details Call #: FIC ANG Angleberger, Tom. Series: Origami Yoda ; 1 Published 2010 Reading Level: 4.1 Interest Level: 3-6 Lexile: 760	2 of 2 available Add to this List
	Origami Yoda. Book 2, Darth Paper strikes back Details Call #: FIC ANG Angleberger, Tom. Series: Origami Yoda ; 2 Published 2011 Reading Level: 4.7 Interest Level: 3-6 Lexile: 720	2 of 2 available Add to this List
	Origami Yoda. Book 3, The secret of the Fortune Wookiee Details Call #: FIC ANG Angleberger, Tom. Series: Origami Yoda ; 3 Published 2012 Reading Level: 4.6 Interest Level: 3-6 Lexile: 680	2 of 2 available Add to this List
	Origami Yoda. Book 4, The surprise attack of Jabba the Puppet Details Call #: FIC ANG Angleberger, Tom, Series: Origami Yoda ; 4 Published 2013 Reading Level: 4.9 Interest Level: 3-6 Lexile: 780	2 of 2 available Add to this List
	Origami Yoda. Book 5, Princess Labelmaker to the rescue! Details Call #: FIC ANG Angleberger, Tom, Series: Origami Yoda ; 5 Published 2014 Reading Level: 4.7 Interest Level: 3-6 Lexile: 760	2 of 2 available In This List

When cataloged properly, series will show up grouped together and in proper order in search results, with the series title serving as the primary title (245 a) for each volume of the series.

GSD Standards for Noting Series in MARC Records

The MARC records provided by Alliance Plus or other vendors do not note series information in the way that we desire for proper rendering in Destiny. We want more details that will group series together as shown above. To obtain the desired views and search results in Destiny, several tags and subfields must be added or modified in the pre-made records. These changes are made in the "MARC Edit" mode when editing a title.

Tag and Subfield	Contents	Example
245 a	Series title	<i>The twilight saga</i>
245 b	Series subtitle [if applicable]	
245 n	Book or Volume number in series	<i>Book 2,</i>
245 p	Title of this volume of series	<i>New moon</i>
245 c	Statement of responsibility [i.e. author, illustrator, &c.]	<i>Stephenie Meyer</i>
246 a	Title of this volume of series	<i>New moon</i>
490 a	Series title	<i>Twilight saga</i>
490 v	Book or Volume number in series	<i>2</i>

Note: For searching and display to work properly, the series title and volume number must be entered in exactly the same way on every single title in the series. These standards should also be followed for electronic book and audiobook title records of books that are part of a series.

Example of Editing and Formatting the MARC Record in Destiny Library Manager

<input type="checkbox"/> ? Title 245	1	0	a	Origami Yoda.
			b	
			n	Book 4,
			p	The surprise attack of Jabba the Puppett /
			c	Tom Angleberger.
<input type="checkbox"/> ? Var Form of Title 246	3		_a	Surprise attack of Jabba the Puppet
<input type="checkbox"/> ? Var Form of Title 246	3	0	_a	Jabba the Puppett
<input type="checkbox"/> ? Edition 250			_a	Click to add content
<input type="checkbox"/> ? Publication 264		1	_a	New York :
			_b	Amulet Books,
			_c	2013.
<input type="checkbox"/> ? Phys Description 300			_a	208 pages :
			_b	illustrations ;
			_c	22 cm.
<input type="checkbox"/> ? Content Type 336			_a	text
			_2	rdacontent
<input type="checkbox"/> ? Media Type 337			_a	unmediated
			_2	rdamedia
<input type="checkbox"/> ? Carrier Type 338			_a	volume
			_2	rdacarrier
<input type="checkbox"/> ? Series Statement 490		1	_a	Origami Yoda ;
			_v	4

When to Catalog Titles as Series

Books should be cataloged as a series if they meet at least one of the following criteria:

- A series title and volume number is noted on the cover, spine, and/or front matter of the book.
- The book is noted as being part of a series on the author or publisher's official web site.
- The book is not noted as part of a specific series, but it is clearly labeled and associated with a widely-recognized franchise (Star Wars, Pokemon, Hannah Montana, etc.)

When *Not* to Catalog Titles as Series

- A novel with a lone sequel or prequel that is not noted as a continuing series should not be catalogued as a series. Instead, a note such as "Sequel to: xxx" should be added as a 500 tag if it is not already there.
- Generic publishers' series, such as *Scholastic Reader* or *Pebble Plus*, should not be used as the main titles of records (i.e., in 245 a). However, they could be noted with a 490 tag entry if desired.

How to Determine the Titles and Numbering of Series

- The primary source for series titles and numbers are the indicators on the covers of the books themselves.
- If a series does not have a noted numbering, its books should be numbered by order of publication or not at all.
- In the case where the title or numbering of a series has changed since it was initially published, we catalog according to the most recent series title and volume ordering for that series.
- Official author or series websites are good sources for finding out series information.
- The Mid-Continent Public Library provides an extensive, easy-to-use database of [Juvenile Series and Sequels](#). Other library catalogs and [Goodreads.com](#) can also be good resources.