


2021-2022 Two Media Clerks Timecard


Total Hours Allotted for the 2021-2022 School Year: **1080** hours

Flex Hours for the 2021-2022 School Year: **18** hours

M	T	W	Th	F	Total	M	T	W	Th	F	Total	M	T	W	Th	F	Total	Total Hours
August						August												0
Aug. 2	3	4	5	6	0	Aug. 9	10	11	12	13	0							
August						August												60
Aug. 16	17	18	19	20	30	Aug. 23	24	25	26	27	30							
September						September						September						78
Aug. 30	31	Sep. 1	2	3	30	Sep. 6	7	8	9	10	24	Sep. 13	14	15	16	17	24	
September						September												54
Sep. 20	21	22	23	24	30	Sep. 27	28	29	30	Oct. 1	24							
October						October												60
Oct. 4	5	6	7	8	30	Oct. 11	12	13	14	15	30							
October						October												42
Oct. 18	19	20	21	22	18	Oct. 25	26	27	28	29	24							
November						November												60
Nov. 1	2	3	4	5	30	Nov. 8	9	10	11	12	30							
November						November												42
Nov. 15	16	17	18	19	30	Nov. 22	23	24	25	26	12							
December						December												54
Nov. 29	30	Dec. 1	2	3	24	Dec. 6	7	8	9	10	30							
December						December						December						30
Dec. 13	14	15	16	17	30	Dec. 20	21	22	23	24		Dec. 27	28	29	30	31		
																	Fall Total Hours	480

M	T	W	Th	F	Total	M	T	W	Th	F	Total	M	T	W	Th	F	Total	Total Hours					
January						January																	
Jan. 3	4	5	6	7	30	Jan. 10	11	12	13	14	24												
January						January																	
Jan. 17	18	19	20	21	24	Jan. 24	25	26	27	28	30												
February						February																	
Jan. 31	1	2	3	4	30	Feb. 7	8	9	10	11	24												
February						February																	
Feb. 14	15	16	17	18	30	Feb. 21	22	23	24	25	18												
March						March																	
Feb. 28	Mar. 1	2	3	4	30	Mar. 7	8	9	10	11	30												
March						March																	
Mar. 14	15	16	17	18	30	Mar. 21	22	23	24	25	24						Mar. 28	29	30	31	Apr. 1	30	84
April						April																	
Apr. 4	5	6	7	8		Apr. 11	12	13	14	15	30												
April						April																	
Apr. 18	19	20	21	22	30	Apr. 25	26	27	28	29	30												
May						May																	
May 2	3	4	5	6	30	May 9	10	11	12	13	30												
May						May																	
May 16	17	18	19	20	30	May 23	24	25	26	27	30												
June						June																	
May 30	31	Jun. 1	2	3	18	Jun. 6	7	8	9	10													
																	Spring Total Hours	582					

 = Schools closed; cannot work on these days

 = Student non-attendance day; flex hours can be used on these days (with prior Principal approval)